

FORKLIFT SAFETY

READY

- 01 SAFETY CLOTHING AND TRAINING**
Only operators who have completed the forklift operation skill training may operate the forklift. Wear designated work clothes and protective devices.
- 02 PRE-OPERATIONAL INSPECTION**
Inspect the forklift before starting work, and inform the supervisor immediately if there are problems. Contact your dealer for repairs or modifications.
- 03 WEAR SEAT BELT**
Fasten your seat belt before operating the forklift.
- 04 TAKE NO RIDERS**
A forklift is built for only one person. It is dangerous for anyone to ride anywhere on the forklift except in the designated seating area.

SET


- 01 WATCH YOUR SPEED**
Always operate the forklift at a speed that is appropriate for the environment. Observe the worksite rules, and operate the forklift safely.
- 02 USE SUITABLE PALLETS**
Use pallets and skids that can withstand the weight of the load. Do not use damaged, deformed or decayed pallets and skids.
- 03 AVOID HAZARDS**
Do not drive over objects such as pieces of wood scattered on the ground. Doing so could cause the load to shift or the operator to lose control.
- 04 ENSURE STABLE LOADS**
Stack the load on the pallets and skids safely and properly. Use prevention measures such as ropes or binders if needed. Do not carry unstable loads.
- 05 KEEP CLEAR OF THE MAST**
Do not place hands or feet on the crossmembers of the mast. You may be injured if the mast is lowered while your hand or foot is on it.
- 06 KNOW LOAD WEIGHTS**
Do not operate with a load that exceeds the lifting capacity.
- 07 KEEP FORKS LOW**
Do not travel with the forks higher than a foot from the floor, and never travel or turn with the forks in an elevated position or tilted forward.
- 08 PAY ATTENTION TO SPECIAL LOADS**
Take special care when carrying a long or wide load. Turn and work slowly to prevent the load from shifting. Make sure the load is balanced.

GO

- 01 USE A HELPER IN NARROW SPACES**
The operator should predetermine signals with the helper. The operator must maintain sight of and follow signals given by the helper at all times.
- 02 GET A CLEAR VIEW**
If the view is obstructed, always stop, sound horn and look left and right before proceeding. A lookout helper may be required.
- 03 BACK UP WITH CARE**
Drive carefully when backing. Always look in the direction of travel.
- 04 DON'T USE FORK TIPS**
Do not use the tips of the forks as a lever to raise a heavy load. Do not push a load with the top of the forks, and do not use the tilt cylinder to pull a load.
- 05 STAY IN DESIGNATED AREAS**
Operators shall not operate any forklift or other mobile equipment in a designated "Pedestrian Only" aisle or dedicated pedestrian walkway.
- STOP TO SPEAK**
An operator who stops a forklift or other mobile equipment to speak to a pedestrian must abide by the "2-Foot Rule." This rule requires an operator to maintain a minimum distance of 2 feet (or outstretched arm's length) between the forklift or other mobile equipment and the pedestrian being spoken with.
- 06 MAKE SLOW TURNS**
Travel slowly when turning. Forklifts can tip over even at very slow speeds. The combination of speed and the sharpness of a turn can cause a tipover.
- 07 WATCH YOUR HEIGHT**
Be careful of the height of the upper part of the forklift when entering or exiting buildings.
- 08 MAKE EYE CONTACT**
Operators shall make eye contact with any pedestrian(s) whenever the pedestrian has to walk past, in front of or behind the forklift or other mobile equipment being operated.
- 09 USE HAND SIGNALS**
Operators shall allow safe clearance and use "STOP" and "GO AHEAD" hand signals to communicate who will proceed first and who will stop at all intersections where a pedestrian is present. "Wait for a Wave" from the pedestrian before proceeding.
- 10 MAINTAIN BRAKE CONTACT**
Operators shall maintain contact with the brake pedal of the forklift or other mobile equipment being operated when approaching a pedestrian, an intersection or a blind corner.
- 11**



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